

ADVERTISEMENT FOR PRE-QUALIFICATION AND TENDER INSTITUTE OF MANAGEMENT AND TECHNOLOGY (IMT)

OFFICE OF THE REGISTRAR

PMB 01079, INDEPENDENCE LAYOUT ENUGU, ENUGU STATE, NIGERIA

(1.0) INTRODUCTION

The Institute of Management and Technology (IMT) Enugu invites Interested competent and reputable contractors with relevant experience and track record for submission of technical and financial bids in respect of its 2014/2015/2016 TETFUND Merged Normal Interventions in foe projects listed below;

(2.0) SCOPE OF WORK

LOT 1: Construction of 1No Bungalow Block of Studio and Laboratories for school of Communication Arts Comprising 1No Public Relations/Advert Laboratory; 1No Editing Laboratory; 1No Photo Studio; 1No Cataloging Laboratory; 2No Control Room; 1No TV Studio: 1No Radio Studio; 2No Attendant's Room; 1 No Security Bay including External Works.

LOT 2: Construction and Furnishing of 1No 1 Storey (2 floors) Block of Classrooms and Departmental Library for Department of Mass Communication Comprising 4No Classroom; 2No Departmental Library; 3No Store and Toilets.

LOT 3: Construction and Furnishing of 1 No 1 Storey (2 floors) Block of Classrooms and Departmental Library for Department of Library Science Comprising 1No Multi Media; 3No Departmental Library; 4No Classroom; 1 No Store and Toilets including External Works.

LOT 4: Construction and Furnishing of 1No Two Storey (3 floors) Block of Offices for School of Communication Arts Comprising 1No Boardroom; 58No Offices; 2No Staff Relaxation Offices and Toilets including External Works.

LOT 5: Construction and Furnishing of 1No Two Storey (3 floors) Block of Offices for School of General Studies Comprising 76NsOffices; 4No Staff Relaxation Offices and Toilets.

LOT 6: Renovation of 1 Storey Hostel Block, built under FT-200 T2004/2005 Intervention which includes; Replacement of Floor and wall tiles in toilets, Replacement of all existing doors with purpose made steel doors. Replacement of bad electrical installation fittings and

wiring with new ones, Replacement of bad mechanical installation fittings and piping with new ones and Repainting of foe entire building with good quality paint and etc.

(2.0) ELIGIBILITY CRITERIA

1. Evidence of certificate of Incorporation with Corporate Affairs Commission (CAC) including form CAC 2 and CAC 7
2. Evidence of last three (3) years valid Tax Clearance Certificate (2015, 2016, and 2017) with average minimum annual turnover of N70 million;
3. Evidence of Current Pension Compliance (PENCOM)Certificate valid 31st December 2018 Evidence of VAT registration Certificate and evidence of VAT remittances of Federal Inland Revenue Services (FIRS) in the last three (3) years (2015, 2016 and 2017);
4. Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December 2018. Evidence of current Nigeria Social Insurance Trust Fund (NS1TF) Compliance Certificate valid till 31st December 2018;
5. Evidence of Registration on the National Database of Federal contractors, Consultants and Service Providers by submission of current interim Registration Report (IRR) expiring on 1/1/2019 or valid Certificate by Bureau of Public Procurement (BPP);
6. Sworn Affidavit disclosing whether or not any officer of the relevant committees. staff of IMT or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and cored in all particulars; Company's audited Account for the last three (3) years (2015, 2016, and 2017):
7. Evidence of financial capacity to execute the project including Reference letter from a reputable commercial bank indicating willingness to provide credit facility for execution of the project when needed;
8. Company profile with the curriculum vitae of key staff to be deployed for the project including copies of their Academic/Professional qualification and practice license (e g COREN, OSRBN, ARCDN, CORBON etc);
9. Verifiable documentary evidence of projects done in the last 3 years (Letters of Award, Valuation Certificates, Job Completion Certificates and photographs of the projects):
10. Sworn affidavit that no Director of the company has been convicted in a court of law of any country for criminal offences
11. List of plants/equipment with proof of Ownership/Lease with a covering/forwarding letter written with the company/firm's Letter Head paper bearing among others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address. Telephone Number (preferably GSM No) and e-mail address The Letter Head paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page duly signed by the authorized officer of the company.

(3.0) SUBMISSION OF BIDS DOCUMENTS

Interested bidders are required to collect financial bid and also to prepare and submit pre-qualification documents. The completed financial and pre-qualification bid documents should

be submitted in hard copies and a soft copy in a sealed envelope, with the title and lot number of the project of interest clearly written at the top right corner of the envelope and clearly marked as "Technical" and the other marked as "Financial". Each set of the bid documents should be in different sealed, tamper-proof envelopes and labeled accordingly and addressed to:

The Registrar,

Institute of Management and Technology (IMT),

P.M.B 01079,

Independence Layout,

Enugu, Enugu State.

(4.0) DEADLINE FOR SUBMISSION

The bid documents should be dropped in a marked Tender Box at the above address latest **12:00 noon on 25th July, 2018.**

Submitted pre-qualification documents will be opened immediately at **12:00 noon on the same day** in the Council Chamber of the Administrative Block of the Institute in the presence of representatives of the companies who may choose to attend Bidders are advised to indicate the company's full contact address. GSM Phone number and e-mail address for ease of communication.

(5.0) GENERAL INFORMATION

(i) The advertisement for pre-qualification and tender shall neither be construed to be a commitment on the part of the Institute, nor shall it entitle any company to make any claim whatsoever and/or seek any indemnity from the Institute by virtue of any response to the said advertisement;

(ii) Bids submitted after the deadline for submission would be returned unopened;

(iii) Bidders should not bid for more than two (2) lots;

(iv) All costs will be borne by the bidders;

(v) The Institute of Management and Technology (IMT) Enugu is not bound to pre-qualify any bidder and reserves the right to annul the procurement process at anytime without incurring any liabilities in accordance with Section 28 of The Public Procurement Act 2007.

(vi) Only successful pre-qualified bidders will be invited for the opening of their financial bid documents;

(vii) All enquiries should be directed to the Office of the Registrar (Mobile: 08030493078: 08136266808), Institute of Management and Technology (IMT) Enugu.

SIGNED

DR. MRS. IJEOMA C. ANEKE

REGISTRAR